Unemployment Compensation Management System (UCMS)

Menu/Sub-Menu
- Click to collapse or hide menu
- Options listed in alphabetical order

Options:
- Amounts Due Delinquencies
- Audits
- Certifications
- Contribution Rates
- Correspondence
- Employer Profile
- Financial Activities
- Inquiries
- Make a Payment
- Quarterly Reporting

Global Print Button
Will print all contents of the page instead of buttons at the page level
Must select to print "Background Graphics" in print settings (a one-time update retained by browser) if you want to print checkboxes and radio button selections

Error Messages
Located in red at top of the screen and cannot be closed;
if multiple errors, a scroll bar will display on the right of the message

Confirmation Messages
Located in green at the top of the screen and can be closed

Header
Employer information is anchored blue bar at the top of the screen;
changes as soon as a new search has been completed

Footer
Located at the bottom and displays the Employer Contact Center phone number, along with hours and website

Required Fields
Note: In Internet Explorer and Edge, this will be a scroll bar.

Most text boxes are expandable by clicking and dragging the bottom-right corner

Depicted in the new system by a red bar to the left of the data entry field
Message will display below the field if data is removed from a required field

Button Colors
Green = primary button that needs to be selected to move to next screen
White = optional/secondary buttons

Back & Cancel Buttons
- Cancel buttons have been removed if they navigated to a blank page
- If the Cancel button functioned as Back, then the button has been changed to a Back button