

For Official Department Use Only	
Date	Signature

AUTHORIZATION FOR DIRECT DEPOSIT OF UC BENEFITS

Please complete this form if: 1) your direct deposit account information has changed; 2) you would like to stop direct deposit; or 3) it's been more than 2 years since you last received benefits and you would like to start direct deposit again. This form may be accessed and filed via the Internet at www.uc.pa.gov. This form may also be faxed or mailed to the address listed below. If you have questions on completing this form, call Treasury toll-free at 1-877-869-1956 (option #1).

INSTRUCTIONS: Check boxes that apply and follow instructions. Please print in **blue** or **black** ink only, keeping characters within the boxes provided. **Do not use red ink** or a gel pen to complete this form.

Start or Change Direct Deposit

Checking Account
or

Savings Account

Complete the information below and sign the form. **Include a voided check with the form** or take the form to your financial institution for the appropriate officer to sign and complete the financial information. Return the authorization form.

Complete the information below and sign the form. **Include a bank statement with the form** or take the form to your financial institution for the appropriate officer to sign and complete the financial information. Return the authorization form.

Stop Direct Deposit

Complete the information in the "Claimant Information" section, **sign** and return the authorization form.

Claimant Information

First Name	MI	Last Name	Social Security Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
Street Address		Telephone Number	
<input type="text"/>		(<input type="text"/>) <input type="text"/> - <input type="text"/>	
City		State	Zip Code + 4
<input type="text"/>		<input type="text"/>	<input type="text"/> - <input type="text"/>
Email Address			
<input type="text"/>		@ <input type="text"/>	
Name of Financial Institution			
<input type="text"/>			
Street Address			
<input type="text"/>			
City		State	Zip Code + 4
<input type="text"/>		<input type="text"/>	<input type="text"/> - <input type="text"/>

Financial Institution Information

Account Number	Routing Number (ABA #)
<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
Signature and Printed Title of Authorized Official	Telephone Number
<input type="text"/>	(<input type="text"/>) <input type="text"/> - <input type="text"/>

I have read and understand the Authorization Statements on the reverse of this form and I request the action noted above.

Claimant Signature _____ Date: / /

Return completed form to: PA Department of Treasury
Bureau of UC Disbursements
651 Boas Street, Room 400
Harrisburg, PA 17121-0750

- or - FAX completed form to:
717-214-0581



AUTHORIZATION STATEMENTS

I authorize the PA Department of Labor & Industry(L&I), through the PA State Treasury Department (Treasury) to directly deposit my UC benefits to a banking account listed in my name. Please note that L&I is responsible for administering Pennsylvania's UC program. If you have questions regarding your UC benefits, you may contact your UC Service Center at 888-313-7284. Treasury is responsible for providing UC payments. Direct deposit and benefit payment services are available at www.uc.pa.gov. Payment information is also available by calling Pennsylvania Teleclaims-PAT at 888-255-4728.

I understand that the selection I have made on this form, to start, stop or change direct deposit of my benefits shall remain in effect for the remainder of this UC claim and will continue if I file a new claim, unless I submit a new Authorization form to Treasury.

I am responsible to verify that payments have been deposited in my account. **I understand that Treasury and L&I are not responsible for fees charged against overdrawn accounts.**

If my financial institution or bank account changes after authorizing direct deposit, I am responsible for submitting a new Authorization form to Treasury. I acknowledge that my failure to do so may result in my UC benefits being lost or delayed.

I authorize Treasury to receive information from or disclose information to my financial institution regarding my account to investigate and/or resolve any discrepancies or errors in the receipt of UC benefit payments.

In the event of an error in the direct deposit of my UC benefits to my account, I authorize L&I, Treasury and my financial institution to correct the error in my account.

I understand that L&I and Treasury are NOT responsible for errors in the bank routing number or in the account number as listed on the front of this form, and are not responsible in the event that the financial institution I have selected is not participating in the direct deposit program.

I also understand that all transactions with my account shall be governed by the Automated Clearing House (ACH) rules and the U.S. Department of Treasury Electronic Fund Transfer (EFT) Rules and Procedures.

I acknowledge receipt of the Pennsylvania Unemployment Compensation Handbook, UCP-1, and I agree to abide by the information and instructions in the handbook. This handbook also provides information regarding my civil rights under federal law.

I acknowledge that any false statement or failure to disclose a material fact in order to obtain or increase my benefits may result in criminal prosecution, disqualification from benefits, and/or repayment of any funds deposited to my account.

IMPORTANT INFORMATION

IMPORTANT: Once direct deposit begins, payments will be directly deposited to the account you provided for the duration of your claim and from claim to claim until you advise us of a change. **If your account has been closed or your account information has changed, you must submit a new authorization form to Treasury so that payments are not forwarded to an old or incorrect account or subsequently lost or delayed.**

Direct Deposit - Questions and Answers

How do I sign up? Complete an online request at www.uc.pa.gov or complete this authorization form and mail or fax the form as instructed.

How long will it take before my payments are directly deposited? It will take approximately 2-3 weeks for your direct deposit to begin. If you already have a UC debit card, payments issued within that 2-3 week period will be deposited to your UC debit card. If you have signed up for direct deposit within the last two years, your payments will be deposited into your old account until the direct deposit begins with your new account. If your direct deposit does not begin after 4 weeks, or if you are not sure if you have signed up for direct deposit in the last two years, call Treasury, toll-free, at 877-869-1956 (option #1).

When can I expect my payment to be deposited to my account? We will transfer the funds on the payment issue date. The payment will generally be available at your financial institution the following business day. Payments will not be transmitted on State, Federal or Banking holidays, or weekends. You will not receive a notice when payments are deposited into your account.

*Auxiliary aids and services are available upon request to individuals with disabilities.
Equal Opportunity Employer/Program*