# **Multi-Factor Authentication – MFA**

Claimant Process

## **Table of Contents**

Introduction	2
How it Works	
Getting Started	
Additional Information & Troubleshooting	
Definitions and Acronyms	7

# Introduction

To safeguard the personal data of Pennsylvania's unemployment claimants against fraudulent activity, we have added multi-factor authentication (MFA) to the Unemployment Compensation (UC) system login process. All claimants must set up MFA beginning on **February 27, 2022**.

Multi-factor authentication (MFA) reinforces the UC system's security with an added layer of protection to the sign-in process. Users provide additional identity verification when accessing their UC accounts by entering a code delivered to claimants by text message or email.

## **How it Works**

After entering your login credentials, you'll receive a temporary verification code in a text message or email. You must retrieve and enter that code before you can access the UC dashboard.

You must have a valid phone number and email on record to complete the MFA process. If your contact information needs to be updated, contact the UC Service Center.

# **Getting Started**

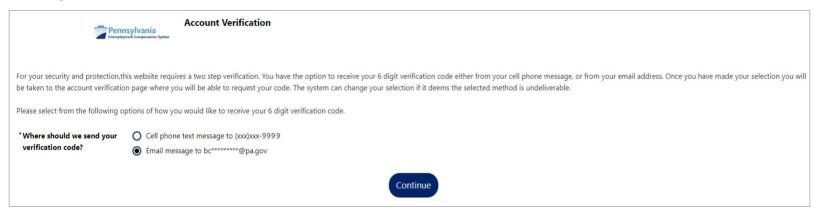
1. Click "Sign In/Register" from the <u>UC System</u> homepage



2. Input your username and password and click "Sign In."



3. Select the method by which you'll receive your temporary verification code. You can receive codes via text message or email. Click "Continue."



4. Once you've selected a method, the system will send you to the page to request the verification code. You should click the "Send Me a Verification Code" button to generate the code.

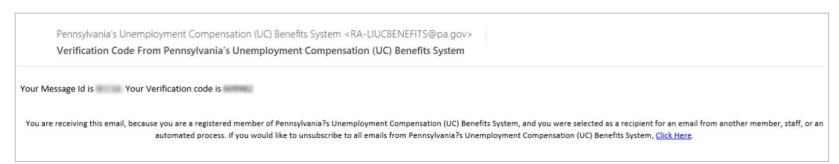


5. You will then be taken to the verification page to input your code. After inputting the six-digit code, click "Validate Verification Code."

#### **Email Verification Page:**



#### Example of will be sent to your inbox:



#### **Text Verification Page:**



#### Example of what will be sent to your phone:



**Note:** If you click the 'didn't receive the code' link, the system will send another email or text message. The only thing that refreshes on the screen verification page is the message ID at the top.

6. After successfully completing MFA, you will then be redirected to your UC dashboard.



# **Additional Information & Troubleshooting**

### Valid Email/Cell Phone

To complete the MFA, **you must have a valid mobile number or email on record.** If your contact information needs to be updated, contact the <u>UC Service Center</u>.

#### **Email Delivery**

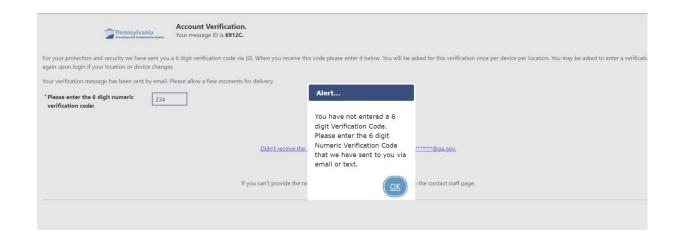
Be advised that all MFA authentication email messages come from <u>RA-LIUCBENEFITS@pa.gov</u>. If you do not receive an email, please check your spam/junk folder.

#### **Entering the Correct Code**

If you request a new code via email or text, you must be sure to enter the new code when attempting to verify. It will be a different code than the initial code sent.

#### **Possible Error Messages**

Verification Error - Not enough digits



## Verification Error – Wrong code



# **Definitions and Acronyms**

- **MFA -** Multi-Factor Authentication, an additional identity verification step.
- **ID.me** Our technology partner to secure digital identity verification
- **UC -** Unemployment Compensation program
- L&I Pennsylvania Department of Labor & Industry